

## **TERMS OF REFERENCE**

for

### **Preparation of “METHODOLOGY AND PROCEDURE FOR CALCULATION AND MONITORING OF ENVIRONMENTAL FLOW”**

The Center for Environmental Research and Information "Eko-svest" within the framework of the project "Protection of rivers by establishing monitoring and practices for restoration of riverine habitats in protected areas" funded by Prespa Ohrid Nature Trust (PONT), announces a call for engagement of a consultant for the preparation of “Methodology and procedure for calculation and monitoring of environmental flow”.

#### **PURPOSE OF ENGAGEMENT**

The Consultant will be employed on a short-term basis to primarily refine and present a draft procedure for the calculation and monitoring of environmental flow. The procedure should be broadly compliant with the overall objectives and criteria enshrined in the EU Water Framework Directive (WFD, EU 2000/60/EC) so as to harmonize with ongoing River Basin Management Plans (RBMPs) under development by the Ministry of Environment and physical Planning (MEPP). One of the foremost criteria in RBMPs is that ‘waterbodies’ should achieve ‘good ecological status (GES)’, and environmental flow is regarded as one of the principal elements of GES. The draft procedure is expected to be closely aligned with the draft ‘rule book methodology’ developed previously for the MEPP in 2018.

#### **QUALIFICATIONS OF THE CANDIDATES**

We require a qualified expert who meets the following criteria:

- Advanced education in the relevant field,
- A minimum of 10 years of professional experience in the specified area,
- Prior experience in developing methodologies for ecological flow, preferably in North Macedonia,
- Willingness to conduct fieldwork in North Macedonia during the period specified by Eko-svest.

#### **TERMS OF THE CALL**

Individual experts and legal entities/companies can apply to the call.

Qualified candidates should submit their application documents electronically via email to [gjorgji@ekosvest.com.mk](mailto:gjorgji@ekosvest.com.mk) , with the subject line "Application for an Expert for the Development of an Ecological Flow Methodology".

#### **APPLICATION PROCEDURE**

The following documents are required for the application of an individual expert:

- Proposal of activities, addressing the necessary project deliverables specified in this call (Annex 1)
- Curriculum Vitae (CV)
- Financial proposal with a detailed breakdown of costs

- Signed declaration of nonexistence of conflict of interest (Annex 2)

The following documents are required for the application of legal entities/companies:

- Proposal of activities, addressing the necessary project deliverables specified in this call (Annex 1)
- Company portfolio with at least three previously completed projects in the relevant area
- Curriculum vitae (CV) for each expert who will participate, including information on at least three previous projects related to this issue for each team member
- Financial proposal with a detailed breakdown of costs
- Signed declaration confirming eligibility to participate in procurement (Annex 3)

For any questions, please contact us at [gjorgji@ekosvest.com.mk](mailto:gjorgji@ekosvest.com.mk) by 01 July, 2024. Inquiries from interested bidders will be answered, forwarded to all invited bidders, and published on the Eko-svest website under the announcement of the call.

Submitted materials will be archived by Eko-svest. Offers received after the deadline or without complete documentation will not be considered.

## **DEADLINES AND TIMEFRAME**

The call is open from June 24, 2024, to July 5, 2024.

Interested consultants and companies can send their offers no later than 05.07.2024 at 17:00.

The entire consulting engagement will begin with the signing of the contract, and should be completed by November 29, 2024.

## **CRITERIA FOR SELECTING THE MOST SUITABLE OFFER**

After the submission deadline, a committee of three members will evaluate the received offers. Candidates will be assessed based on the following criteria:

1. Candidate's portfolio (40 points)
2. Proposal of activities, addressing the necessary project deliverables specified in this call (40 points)
3. Financial offer (20 points)

Total: 100 points.

Eko-svest will contact the selected bidders no later than seven days after the end of the bid submission period. A contract will be awarded to the candidate with the highest overall score, considering both the quality of the offer and the price.

## **CONTACT PERSON**

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